



## **Sophia Facey - Executive Director Biography**

### **REF Q:S1**

Sophia Facey possesses over 10 years experience of management in the Early Years Care, Education, Health, and Social Care sector. Sophia holds a Bachelor degree in Education. Her main aspect of management experience focuses on raising standards through quality assurance processes, training and development of professionals in the care sector.

Other experience include her consultancy role as an Early Years Professional Status Assessor, increasing quality of early year's provisions such as day-care facilities, government funded children centers, and child caretaker in line with UK OFSTED regulations to improve and lead practice. Additionally, Sophia comes with the experience of managing an OFSTED registered day-care facility, her knowledge and experience extended to implementing and leading staff practice in line with UK national curriculum, the Early Years Foundation Stage.

Sophia has sound business and entrepreneurial skills to successfully drive new projects and provide innovative ideas to meet business objectives and return of investment. In her roles as a Director/Project Manager and Consultant, she has successfully built relationships with businesses in the voluntary, public and private sector within the UK, Greater London area, in support of UK national regeneration projects. She has effectively provided bespoke educational based projects for the purpose of raising attainment levels in Health, Parenting Skills and Early Years Care and Education in addition to unlocking employment opportunities.

In recent years, Sophia has successfully developed business relationships with key USA government bodies i.e. with Georgia Department of Early Care and Learning/DECAL/Bright from the Start, Small Business Administration and potential business partners/clients i.e. DeKalb County Education Department. In August 2015, Sophia attended the licensure workshop to meet the requirements for being a licensed provider with DECAL/Bright from





Skills & Knowledge for the Future Inc.

the Start and to maintain continuous professional development in the USA.

### **Sophia Facey 5 Years Documented Experience**

**March 2016 to July 2016 (Contract)    Interim                      Childcare  
Programme                      Area                      Leader                      -  
Bamerry Consulting Ltd                      -  
London Borough of Hillingdon**

- Using detailed knowledge of Skills Funding Agency (SFA)/Education Funding Agency (EFA) funding, take the lead role in developing and planning programmes of provision within the designated curriculum area to meet learners needs in line with SFA/EFA and Council priorities, ensuring value for money
- Develop strategic improvement plans for allocated programme area and align to the annual team plan and group/service plan(s), ensuring that these are communicated to team members and action in a timely manner
- Ensure curriculum area is fully compliant with Ofsted's Common Inspection Framework through effective quality monitoring. i.e. completing SAR, conducting observations
- Maintaining a current service workforce plan including a succession plan for sessional staff
- Ensure all commissioning, procurement and workforce expenditure is conducted in line with corporate guidelines with appropriate use of the Council's financial systems
- Undertake line management responsibilities for sessional staff ensuring their continuous professional development through a range of methods including mentoring in line with the Council's HR policies





## Skills & Knowledge for the Future Inc.

- Maintain current and in depth knowledge of national and global thinking of designated curriculum areas, advising the Senior Leadership and Management team as appropriate about relevant issues
- Implement continuous monitoring of team and individual performance and productivity to ensure service delivery against targets is maximised
- Manage the implementation of improvement initiatives and change programmes using the Council's Project Management and Service Improvement methodologies

### **March 2016 to present day      Freelance Internal Quality Assurer - City and Islington College**

- Produce an internal quality assurance plan in line with the College's IQA strategy, covering the whole learner's journey
- Conduct internal quality assurance activities in line with IQA Plan, including formative and summative sampling, observation of assessors, employer and candidate interviews, standardisation activities
- Monitor and report on the quality of delivery and assessment on the programme's, ensuring national standards are maintained and the assessment needs of candidates are being met

### **February 2016 to present day      Supply Teaching - Engage Education**

- Supply teaching in primary and secondary schools, teaching assigned classes, assess, monitor pupils learning and progress

### **March - October 2015 (contract)      Interim Free Early-Years Education Entitlement Project Consultant/Development Officer - Capita Resourcing Ltd - Essex County Council**





## Skills & Knowledge for the Future Inc.

- Devised an implementation plan for the effective management and operation of the Free Early Years Education Entitlement Project for 2 year olds
- Analysed sufficiency data for the purpose of increasing take up of FEEE2 and creating placements
- Liaised with all related project teams and personnel to ensure work was neither duplicated nor overlooked
- Created the project marketing strategy/plan, project time line and EYFS evidence monitoring data for the successful delivery of the project
- Formed partnerships with key stakeholders i.e. A2YO Project - Hemsall's and contractors i.e. Spurgeon, Barnardo's and Pre-School Learning Alliance
- Identified business development opportunities to create FEEE2 placements
- Business and advisory support to children centre senior managers to increase take up of FEEE2

## **January 2010 - to present day    Project & Childcare Manager** **-** **Skills and Knowledge For the** **Future (SKFF) Ltd**

- Designing innovative projects/proposals securing funding to meet service delivery i.e. with government agencies such as NHS/PCT, Connexions, Local Authorities, Teenage Pregnancy Units, Children and Young People Services and partnership working with Social Services (leaving care team), Children Centres and Housing Support/Outreach Workers across Greater London incorporating sound knowledge of current Government i.e. Early Years, Youth Health, Well-Being and Education Initiatives
- Provide strategic lead and management to drive government funded projects, achieve objectives and ensure service delivery are within agreed time frames and budgets, responsible for all aspects of commissioning, sales and marketing, and develop



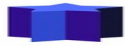


## Skills & Knowledge for the Future Inc.

evaluation reports for the purpose of reporting outcomes in line with contractual requirements

- Management of accredited NVQ, QCF early years and children and young people programmes and development of non accredited courses
- Design and implementation of policy and procedure ensuring compliance to regulatory bodies government legislation
- Empowering, supporting and managing a multi disciplinary team, facilitating skills and personnel development through training, coaching and mentoring and organise, co-ordinate the recruitment and selection of new staff/consultants and implementation of performance monitoring data to meet quality management requirements
- Teaching, delivery and IQA for CACHE Early Years Care and Education Qualifications & CIEH Paediatric First Aid courses
- Project managed Ofsted crèches and a pre-school provision, executed KPI's in line with Ofsted & EYFS statutory requirements to lead and manage an early years team
- Devised staff manuals which outlined good practice guidelines (policies and procedures) in line with EYFS statutory/non statutory requirements
- Formulated safer recruitment application packs/procedures for recruiting early years practitioners, including the development of staff CPD log's for the purpose of maintaining current practice, knowledge and skills
- Operational management/monitoring of children's learning, development and progress, through integrated play, planning, observation and assessment following the Early Years Foundation Stage and Development Matters Framework
- Management of government funded Nursery Education Grant (NEG 2,3,4) and other commercial budgets in relation to the childcare businesses





### Skills & Knowledge for the Future Inc.

- Liaised with external agencies and local authority Early Years Team to ensure the childcare setting met its legal, statutory and regulatory requirements
- Attended local authority PVI quality and management meetings and other relevant Early Years Foundation Stage continuous professional development training

